HVAC ESTIMATE

Estimate #
Date
Valid until

FROM (YOUR BUSINESS)

Business
Phone
Email
License #

PREPARED FOR

Customer
Job address
Phone
Email

Project

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
Technician labor		hour		
Equipment (model / size)		each		
Refrigerant and materials		job		
Ductwork / fittings		job		
Permit / service call		each		

PAYMENT TERMS

Deposit due on acceptance. Balance due on completion. Estimate valid for 30 days.

Subtotal
Markup %
Discount
Tax %
TOTAL
Deposit due
Balance

SCOPE OF WORK

Equipment model, size and warranty, work included, startup and testing.

EXCLUSIONS

Duct repair beyond scope, electrical upgrades, drywall repair, disposal unless listed.

Customer signature
Date
Contractor signature
Date

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